

Committee Descriptions

The Board's Objective for Forming Committees:

1. To have more residents involved in the activities and duties of the WeatherStone Community Association (WCA)
2. To share the workload of the WeatherStone Board of Directors (Board)
3. To improve communication to WeatherStone residents pertaining to the Board's responsibilities, decisions, and actions

List of WeatherStone Committees

1. Community Events Committee
2. Pool Committee
3. Property Committee

Committee Duties/Responsibilities:

1. Be familiar with WCA's controlling documents—Declarations, Bylaws, and Rules & Regulations
2. Be familiar with the appropriate WCA contacts that relate to your committee
3. Be familiar with the appropriate WCA's operating procedures
4. Be familiar with the appropriate WeatherStone open space, parks, and common areas
5. Operate within the scope of the specific committee, as outlined
6. A committee chairperson will be appointed by the Board of Directors. For larger committees, a co-chair may be appointed.
7. The chairperson will provide regular updates to the Board and provide a summary of the committee's activities monthly prior to the monthly board meeting; and will formally present the committee's report at the monthly board meeting, when requested.

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Community Events Committee

Having a Community Events Committee enables residents to create community spirit while fostering relationships among each other.

The committee's scope includes planning and coordinating events such as those listed below as well as preparing and coordinating communication of these events:

1. Annual egg hunt at Community Park in the Spring
2. Community yard sales in May and October
3. Summer pool parties
4. Organized activities, such as tennis or pickleball tournaments
5. Social events at the clubhouse, including welcome wagon events for new homeowners
6. Annual Halloween party and/or parade
7. Holiday tree lighting gathering in WeatherStone Park, including singing carols

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Pool Committee

The Pool Committee will assist the Board with the annual planning and day-to-day monitoring of the swimming pool complex.

The committee's scope includes:

1. Ensuring that placards from the Department of Health and/or the Centers for Disease Control (CDC) are current and posted in designated locations
2. Identifying problem/issues in pool contractor/staff performance and informing the Board for consideration
3. Reporting maintenance problems/issues of the pool, its building, and pool area
4. Ensuring that umbrellas are closed at the end of the day, chairs and lounges are moved back into place, trash and litter is picked up, and pool gates are locked
5. Recommending when the pool should be closed due to impending lightning storms or extended periods of rain
6. Maintaining an inventory of pool furniture such as, tables, chair, lounges, umbrellas, umbrella bases, etc. and making recommendations to the Board when new furniture should be purchased or repaired
7. Assisting the contracted pool management company when opening and closing the pool for the season to ensure that furniture gets set up and stored properly
8. Keeping track of pool attendance trends for residents and guests by reviewing the sign-in log, which will facilitate decision making processes related to lifeguard staffing levels, hours of pool operation, quantities of furniture required, etc.
9. Assisting the Board in reviewing RFPs for future pool contracts

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Property Committee

Considering that the WeatherStone community is now more than twenty years old, maintenance of its parks, open space areas, alleyways, sidewalks, trees, storm retention basins, and buildings in the common areas are of paramount importance.

The committee's scope includes:

1. Inspecting common areas and facilities to identify areas of concern or needed maintenance, replacement, or other corrective action
2. Conducting regular walkthroughs of the entire community to maintain the visual integrity of the community and notifying the Board of properties needing maintenance, upkeep, or lawn care
3. Reporting any violations of WCA's Covenants, Conditions, Restrictions, Rules, and Regulations to the Board
4. Reporting dead, dying, or fallen trees throughout the entire community
5. Reporting cracked sidewalks or sidewalk trip hazards throughout the entire community
6. Monitoring common area grass cutting, weeding and site policing to verify that the contractor is performing as defined in the contract and reporting any concerns to the Board
7. Monitoring common area snow/ice removal to verify that the contractor is performing as defined in the contract and reporting any concerns or snowplow damage to the Board
8. Monitoring common area plantings and making recommendations for replacement, as needed
9. Monitoring holiday lighting and advising the Board of outages
10. Monitoring sprinkler systems and advise the Board of outages or timing issues
11. Monitoring the waterfall at Pond Park and notifying the Board if it is malfunctioning
12. Monitoring the water fountain at WeatherStone Park and notifying the Board if it is malfunctioning
13. Becoming involved in special projects¹ or various initiatives involving common facilities in and around WeatherStone

¹ From time to time, various initiatives or projects of a limited duration need to be explored that by their very nature, require the attention that can be provided by a subset of the Property Committee. A team leader may be assigned depending on the nature of the project.